

Fee: \$150.00 - NON-REFUNDABLE
Last Revised: 5/2/2011

Receipt # _____
Date Paid _____

Darke County General Health District

300 Garst Avenue
Greenville, OH 45331
www.darkecountyhealth.org

Phone: (937) 548-4196 ext 209 Fax: (937) 548-9654

SITE EVALUATION APPLICATION

For a 1-3 family residence

You must make an appointment with a sewage inspector, phone: 937-548-4196 extension 209 to submit this application to the Darke County Health Department. Applications will not be accepted without an appointment.

Plan Submitter: Builder Homeowner Installer (circle one)

Applicant's Name: _____ Phone #: _____

Affiliation to Owner: _____

Applicant's Mailing Address: _____

Owner's Name: _____ Phone #: _____

Current Mailing Address: _____

Site Address: _____

Directions: _____

Township of site: _____ Total Acreage: _____

Subdivision Name: _____ Lot Number: _____

Township # _____ Range# _____ Section# _____

Has the lot already been split, platted, and recorded? Y N If yes, date recorded: _____

Interceptor, gradient drain, or other surface water drains outlet to (circle only one):

- (A) Stream located on property
- (B) County tile/county ditch located on property
- (C) Existing tile to county tile, county ditch, or stream with recorded easement
- (D) New tile to be installed to county tile, county ditch, or stream with recorded easement

If a stream, county tile, or county ditch is not located on your property an easement must be obtained from all properties to such drainage. The easement area must include the area the existing or proposed tile is located. This easement must be recorded at the recorder's office in the courthouse prior to permits being granted. Information on county tiles and ditches may be obtained at the county engineer's office. The Health Department will want to inspect any tile prior to granting approval for its use.

Name of county ditch/ tile draining to:

Drainage easements to be obtained/already obtained from the following property owners:

- You should have a copy of the blueprints or the floor plan of the home reviewed by the sewage inspector prior to having the soil tested or the septic system designed to ensure they are adequately sized or size the system for a large home. Please note office, den, study, etc. and any room that can be reasonably used as a bedroom is counted as a bedroom. Larger homes may require larger lots.

Prior to the evaluation of your lot, the following must be done:

_____ Submit the site evaluation application and fee for building lot approval (*this form*)

_____ Submit the Site and Soil Evaluation Form (*A soil evaluator must complete this form. A list of potential soil evaluators is attached and most have these forms. All Soil Evaluators and Designers must meet the competency requirements of the rules. The Health Department may not recommend and does not guarantee the competency of those individuals on the list*).

_____ Submit a site plan or site drawing with proposed location of house, septic, well, etc.

It must be drawn to scale and also must include the following:

- The dimensions of the lot or the proposed lot.
- Any other structures to be located on the lot.
- Any site disturbances, existing or proposed driveways or other hardscapes
- Location of soil boring and or excavation locations for attached soil evaluation
-designate the areas for which the soil profiles are representative on the plan
- Location of primary and reserve septic systems
- Identify any areas that would impact or prohibit the siting of the septic systems
- Location of well and other wells located within 50ft of lot
- Geothermal Systems
- North orientation arrow.
- Vegetation present, approximate slopes, and drainage features
- Drainage tiles
- Any easements located on the property

_____ Submit surveyed copy of the plat (w/ site review letter from review board, if < 20 acres)
(*Obtain from County Engineer's office located in basement of courthouse*)

_____ Submit a copy of the blueprints or the floor plan of the home to be built.

_____ Submit the design or layout plan for the septic system.
(*If the person designing the system is different than the person installing the system, you must also submit a statement from the installer stating that they can install the system in accordance with the design and the home sewage treatment system rules.*)

Company designing system: _____ Contact Person: _____
Address of designer: _____ Phone number: _____

Allow thirty days for the Health Department to review a design plan prior to issuing permits. A designer, a septic installer, or a homeowner who knows how to design or install septic systems may prepare the design. Lists of potential designers and septic installers are available at the health department. Designs must meet the Darke County Home Sewage Treatment Rules, Section 3701-29-9.1. A complete copy of these rules is available on the Darke County Health Department's website: www.darkecountyhealth.org

_____ Location of home must be staked (corners)

_____ Property lines must be clearly marked.

_____ Lot must be cleared of crops and high weeds. The vegetative cover on the lot, i.e., high weeds, corn, soybeans, etc. must not exceed 12 inches in height or the property cannot be reviewed. If the lot(s) are heavily wooded, you may be asked to cut trails on the lot(s) to allow us to review the topography of the lots(s).

Closest public sewage system: _____

Distance to closest public system: _____ (feet, yards, or miles)

You may be required to obtain a letter from the public sewer stating that the proposed lot or subdivision will not be allowed to connect or is not accessible to the sewer based upon the distance of the public sewer from the proposed lot or subdivision. Subdivisions with 25 or more lots must be reviewed by the Ohio EPA to determine sewer accessibility and written documentation provided.

Owner/ applicant acknowledgement: To the best of my knowledge, the information include in this application is complete and accurate. I understand and agree that approval for development will be subject to all applicable laws, regulations, and policies. I also understand that if changes occur which would make this application inaccurate, approvals will be void/ revoked until the new changes have been reviewed and new approvals granted. I also certify that the siting of a sewage system on this lot does not violate paragraph (B) of Section 3701-29-8.1 of the Darke County Home Sewage Treatment Rules.

Owner/ applicant signature

Date

If for any reason you need to cancel or reschedule your site appointment, you must call at least 24 hrs prior to the original appointment time. The Darke County Health Department has forty five calendar days upon acceptance of a complete application to determine whether approval may be granted. Health department building lot approvals are valid for one year from the date of approval.

Once the site is approved, the following must be submitted to obtain health department permits:

_____ Name of the septic installer: _____

_____ Estimated cost of septic system installation: _____

_____ Name of the well driller: _____

_____ Name of the well pump/ pitless adapter installer: _____

_____ The zoning permit or the un-zoned township approval letter (*Obtain from zoning inspector or township trustee if in an un-zoned township, see information attached*)

_____ The address (*Obtain from county engineer's office*)

_____ Recorded easements (if applicable) (*Obtain from recorder's office located in courthouse. Many times it is located on the deed for the property*)

_____ Name of Service Provider: _____

All septic systems are required to have routine maintenance. Lists of service providers and septic haulers are available at the Health Department. The design plan and operational permit should specify the type of maintenance involved with your system.

You must schedule an appointment to obtain your well and septic permits. Most of the time the inspectors are in the field and the secretaries cannot issue you permits. At the time you purchase your well and septic permit, a building authorization will be issued so you may obtain your building permit from the building department. Your plumber will have to obtain your plumbing permit. Permits are good for one year from the date they are issued.

Occupancy will not be granted by Building Regulations until all health department inspections are complete.

Once the septic system is approved, an operational permit will be issued. The permit will be valid for the time frame issued on the permit. **An inspection will be conducted between 12 to 18 months after the system has been approved. When the operational permit expires, you will be sent a bill for the next operational permit period.** At that time, you may be required to submit supporting documentation that you have operated your system in accordance with the maintenance requirements listed in the system's design.

Please note the health department may, at any reasonable time, inspect any household sewage treatment system or part thereof, sample the effluent, or take any other steps which may be necessary to insure proper compliance with Ohio Administrative Code Chapter 3701-29-01 through 3701-29-18. This will be done at the discretion of the department and may involve additional work to be done, paperwork to be filed, and may incur additional fees and/ or costs to be paid.

All permits may be revoked if the submitted plans are altered without prior approval from the health department.

_____ Owner/ applicant signature

_____ Date

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FOR OFFICE USE ONLY

DATE OF APPOINTMENT: _____ TIME: _____

Lot is: Approved ___ Pending Submission of Documents
Disapproved ___ for the following reason(s): (See below)

Inspector

Date

Type of System:

Aeration _____	Lineal Feet 18" 36"	Split Field _____
Tank _____ gal. w/risers	Graveless 18" 36"	Interceptor Drain _____
Existing _____	Upflow Filter	Gradient/ Curtain Drain _____
_____ Mound System	Drip System	Inspection Port _____
		Other _____

Bedrooms: _____ Type of installation: New Replacement or Alteration

System Type Code (Circle):

- 1. Soil Absorption
- 2. NPDES discharging

Soil Credit Used (Circle):

- 1. One foot credit used
- 2. Two foot credit used

System Description Code (Circle):

- 1. Septic tank to shallow leach lines
- 2. Pretreatment to shallow leach lines
- 3. Septic tank to 18"-30" leach lines
- 4. Pretreatment to 18" – 30" leach lines
- 5. Septic tank to sand mound
- 6. Pretreatment to sand mound
- 7. Septic tank to drip distribution
- 8. Pretreatment to drip distribution
- 9. NPDES System
- 10. Other

System Flow (GPD): _____

Vertical Separation Distance (VSD): _____ Ft.

Estimated Cost: _____

Easement: Y N

Operational Permit Fee: _____

O/M Description (circle): Conventional
Mechanical

Type of soil from soil survey: _____ **Depth to limiting layer:** _____ inches

Notes: _____

DATE PERMITS ISSUED: _____ **Plumbing permit needed:** YES or NO

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Additional Information

- 2011 Septic Permit Installation Fee: \$300.00 Partial: \$200.00
- 2011 Operational Sewage Permit Fee: \$15.00 per year conventional (i.e. leachfields)
\$55.00 per year mechanical \$5.00 per year aeration with service contract
\$35.00 per year discharging- dry wells & sand filters
- 2011 Well Permit Fee: \$370.00 Alteration: \$214.00 \$75.00 for additional waters samples
- 2011 Plumbing permit fee: \$45.00 plus \$12.50 per fixture \$25.00 plan review fee

Other Handouts Available at the Health Department:

- Well isolation distance and other requirements
- Septic installation guidance documents
- Information on care and maintenance of your septic system
- List of Registered Plumbing Contractors
- List of Registered Septic Installers
- List of Registered Septic Pumpers
- List of Registered Service Providers
- List of System Designers
- List of Soil Evaluators

The Health Department may not recommend and does not guarantee the competency of those individuals on the list. If you know of someone who wishes to be included on the list, let us know.

CONTACT INFORMATION

Health Department Contact Information:

Health Commissioner: T.L. Holman, DVM, RS

Environmental Director: Roberta Mangen, RS, MPH

Environmental Secretary: Teresa Plessinger 937-548-4196 ext. 209

Sewage Inspectors: Liz Farver 937-548-4196 ext. 233

Sophie O'Connor 937-548-4196 ext. 208

Plumbing Inspector: Lance Begoon, CPI 937-548-4196 ext. 207

Sanitarians: Corrie Holthaus, RS, Janel Hodges, RS

County Engineer: James Surber

Location: Basement of County Courthouse

Greenville, Ohio 45331

937-547-7375

GIS Department

Location: 1st Floor of County Courthouse

Greenville, Ohio 45331

937-547-7310

Planning Commission/ Review Board:

Contact: Curtis Yount

Location: Basement of County Administration Building

520 S. Broadway, Greenville, Ohio 45331

937-547-7381

Building Regulations:

Contact: Ron Francis

Location: Basement of County Administration Building

520 S. Broadway, Greenville, Ohio 45331

937-547-7379

Zoning: Adams, Brown, Butler, Franklin, Greenville, Harrison, Jackson, Liberty, Neave, Van Buren, Wayne, and Wabash Townships See Curtis Yount, 937-547-7381

Monroe Township: See Scott Peele, 9490 Grubbs-Rex Rd., Laura, OH 45337, Phone: 947-1769

Twin Township: Dennis Benedict, 2580 Tillman Road, Arcanum, OH 45304, Phone: 692-5633

Unzoned Townships: Contact any of the listed trustees

		Phone:		Phone:	
Allen:	Neal Siefring	338-6113	Richland: Ted Mangen	337-0184	
	Paul Mestemaker	338-5837		Bruce Knick	337-8081
	Jerry Bergman	338-5575		Robert Wagner	337-7491
Mississinawa:	Robert Stump	375-4728	York: Michael Mangen	526-3254	
	Edward Rauh	375-4319		James Zumbrink	336-7932
	Roger Fortkamp	968-7408		Bill Barga	336-6573
Patterson:	Samuel Polhman	582-2703	Washington: Joe Martin	548-3068	
	Steven G. Puthoff	582-2007		William Hart	968-6047
	Kenneth Bohman	582-5944		Wayne Baker	548-5210

Un-zoned Township Letter

*For homes to be built or remodeled in Allen, Mississinawa, Patterson,
Richland, York, or Washington Townships*

To be completed by a township trustee in the respective township.

Submit a copy to:

Darke County Health Department &
300 Garst Avenue
Greenville, Ohio 45331

Darke County Building Regulations
520 S. Broadway
Greenville, Ohio 45331

This is to notify you that the Trustees of _____ Township, Darke County,
Ohio, have inspected the proposed building site or sites of: _____
located at, _____ and do hereby make the following
recommendations:

Proposed site does/does not have drainage problems with the following exceptions:

Proposed site does/does not have driveway distance problems with the following
exceptions:

Other related comments:

This form is submitted for information purposes only. The Trustees acknowledge that they have
no obligation to regulate the building site, drainage, or driveway sight distances in regards to this
property.

(Township Trustee or authorized signature)

(Address)

(Phone number)

(Date)

Send copy to: _____
(Owner or building contractor)



AOP Certified Soil Scientists – 2009 CONSULTANTS LIST

Bauder, James R. - J.R. Bauder Certified Earth Sciences, Inc., 6106 Armistice Avenue NW, Canton, OH 44718-3759; (330) 499-1688; FAX (330) 499-1127; email jbauder@ssnet.com; B.S. Geology.
M.S. Soils: ARCPACS-CPSSC and Soil Classifier, AIPG - Certified Professional Geologist.

Brug, William H., Jr. - 6365 Byres Road, N.E., New Philadelphia, OH 44663; (330) 343-9570; E-mail wbridge@bright.net B.S. Wildlife Management with minor in Soils; ARCPACS-CPSSC.

Buckingham, Greg. - 419 N High St., Union City, IN 47390; (765) 964-3323; E-mail gubuckingham@wvoh.ir.com ARCPACS-CPSSC

Bureau, Marvin F. - 241 Ihrig Avenue, Wooster, OH 44691-2258; (330) 264-5861; FAX (330) 264-6484; E-mail jrawlings@aoi.com B.S. Soils, M.S. Soil Chemistry: ARCPACS-CPSSC.

Buzard, Richard - 854 17th St. N.E., Massillon, OH 44046-4865; (330) 832-7448; E-mail buzard@ssnet.com B.S. Conservation of Natural Resources; ARCPACS-CPSSC.

Calhoun, Frank G. - School of Natural Resources, The Ohio State University, 116A Williams Hall, OARDC, Wooster, OH 44691; (330) 263-3722; FAX (330) 263-3658; E-mail calhoun.2@osu.edu B.S., M.S., Ph.D.

Deaton, Matthew H. - Deaton Soil Services, 690 Skodborg Dr., Eaton, OH 45320-2654; (937) 533-9991, (937) 456-9559; email deatonsoilservices@wvoh.rr.com; B.S. Agriculture with minor in Agricultural Construction System Management

Hamilton, Stephen J. - 6702 Haggerty Rd., Hillsboro, OH 45133; (937)-393-8239; e-mail soilsteve@yahoo.com; B.S. Forestry, minor in soils; ARCPACS-CPSSC.

Parkinson, Robert J. - 4295 Harborough Road, Columbus, OH 43220-4309; (614) 486-6509; B.S.; M.S.; ARCPACS-CPSSC and Soil Classifier.

Prebonick, Steve - 134 Miles Avenue N.W., Warren, OH 44483 (330) 847-2803; B.S. Plant and Soil Science: ARCPACS-Certified Professional Soil Scientist and Classifier

Rubel, Neil - 45021 Belmont-Center Road, Belmont, OH 43718; (740) 686-2153; FAX (740) 686-2286; B.S. Agronomy; ARCPACS-CPSSC.

Sasowsky, Kathryn C. - 379 Bittersweet Road, Akron, OH 44333-1603; (330) 670-0455; B.S. Agronomy, M.S.; ARCPACS-CPSSC, Pennsylvania Registered Professional Geologist (PG).

Steiger, Joseph R. - 3940 Dorothy Drive, Zanesville, OH 43701-1106; (740) 454-3734; B.S. Agriculture, M.S. Agronomy; ARCPACS - Certified Professional Soil Scientist; SWCS - Certified Professional Erosion and Sediment Control; Consulting soil scientist, building sites, on-site wastewater, in Central and Eastern Ohio

Tornes, Larry A. - 811 State Route 61 N., Sunbury, OH 43074-9509; (740) 965-3254; B.S. Agriculture; ARCPACS-CPSSC.

Williams, Norris L. - 5138 Clark Road, Middlefield, OH 44062-9317; (440) 693-4354; B.S. Agricultural Education; ARCPACS-CPSSC.

Wood, Duane L. L Wood Consulting LLC, 8830 James Rd, Wooster OH 44691 (330) 695-9399 B.S. Agricultural ARCPACS-CPSS

Zimmerman, Tom L. - 2410 Oil City Road, Wooster, OH 44691-4036 (330) 264-5521; B.S. Agriculture; M.S. and Ph.D. Agronomy; ARCPACS-CPSSC.

***CPSSC.—ARCPACS Certified Professional Soil Scientist**

Houser, Todd A. - 2781 Wadsworth Rd., Norton, OH 44203; (330) 706-9227; B.S., M.S., ARCPACS-CPSSC, CPESC

Kelley, Glenn E. - 1569 Wellesley Drive S., Lexington, Kentucky 40513-9414; (606) 233-9947; B.S. Soil Conservation. ARCPACS-CPSSC.

Kerr, James W. - 47425 Unionvale Road, Cadiz, OH 43907-9442; (740) 942-3196; B.S. Agriculture.

Mapes, D. Rex - Mapes Soils Investigations, 41 Highmeadows Circle, Powell, OH 43065-9432; (740) 548-6788; FAX (740) 549-1085; E-mail Digger2076@aol.com B.S. Agronomy; ARCPACS-CPSSC.

Martin, Neil H. - Terra Firma Soil Investigations Inc., 308 Bellevue St., Marietta, OH 45750; (740) 376-1277 Toll free 1-866-485-3135; *Central Ohio Office* 3524 Dunbar Rd. Prospect, OH 43342 740 383-3300; email terrafirmas7@yahoo.com; B.S. Agronomy.

McCleary, Floyd E. - McCleary Soil Investigations, Inc., 106 Eastwind Drive NE, Warren, OH 44484 (330) 393-7645(soil) flomcclea@aol.com B.S. Conservation of Natural Resources ARCPACS-CPSSC.

Michael, Dan R. - 620 North Broadway, Lebanon, OH 45036; (800) 299-4257, (513) 934-1040; email clearcreekservice@yahoo.com; B.S. Agronomy.

Miller, Steven A. - 1974 N. 3 Bs and K Rd., Sunbury, OH 43074; Findlay, OH P(800) 379-7314, (614) 579-1164 ; F(740) 524-0214; email soilconsultant@yahoo.com ; B.S., M.S. Soil Science. ARCPACS-CPSSC

Milliron, E. Larry - Milliron Soil Evaluations LLC 12215 Berlin Station Road, Berlin Center, OH 44401; (330) 547-2475 milliron.soils@embarqmail.com
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